

MILLENNIUM CLOSING SERVICES, LLC D/B/A MILLENNIUM TITLE INSTRUCTIONS FOR PROOF OF CLAIM (“POC”) FORM

A claim against the assets of Millennium Title must be made by filing a POC. Failure to follow these instructions could result in the denial of your claim.

1. You may file a POC if you are owed escrow funds from a real estate closing transaction with Millennium Title that has not been paid in whole or in part by the Texas Title Insurance Guaranty Association (“TTIGA”); or are owed an amount of money by Millennium Title for any other reason (e.g., vendors, former employees, fee attorneys, general creditors).
2. An escrow claim may be payable by TTIGA. Information about TTIGA’s expedited claims process is available on its web site: www.ttiga.org. Do not use a Millennium Title POC form to file a claim with TTIGA.
3. Unless exempt from the Bar Date as described further below, all claims against Millennium Title (including contingent or unliquidated claims) must be filed with the SDR **before 11:59 P.M. CST on November 15, 2016** (the “Bar Date”) by using the POC form and by following these instructions.
4. All applicable blanks on the form must be completed.
5. Each person making the claim must be identified clearly and a separate POC form submitted for each person or claim, where practical. If the POC form is completed on behalf of another person, evidence of the authority to file the claim must be attached.
6. If the amount of the claim has not yet been determined, state “undetermined” in the blank for “Total Amount of Claim.”
7. Provide an explanation of your claim, and include any documents supporting your claim. If you are involved in a law suit against Millennium Title, include the case name, docket number, and the court in which it is pending.
8. The POC must be signed before a notary public. A POC that is not notarized will not be accepted.
9. You should keep a copy of your POC form and any proof of its timely mailing or receipt.
10. POCs must be sent by U.S. Mail, courier service, or hand delivery to one of the addresses on the POC form and received by the SDR no later than 11:59 P.M. CST on November 15, 2016. The SDR and its staff are not authorized to extend any deadline or other requirement.
POCs submitted by e-mail or fax will NOT be accepted.
11. All claims received after the Bar Date, unless excused, will be precluded from sharing in the distribution of available assets, if any, until the timely-filed approved claims of all other creditors have been paid in full.

Only the following claims are exempt from the final Bar Date and should not be filed with the SDR of Millennium Title:

1. Proper administrative expense claims (*i.e.*, claims for payment of services rendered, or goods supplied, to Millennium Title at the request of the Liquidator or the SDR after January 26, 2016).
2. Claims filed originally with TTIGA but not paid in full, which shall be deemed properly filed with the SDR.

**COMPLETED POCs MUST BE RECEIVED BY THE SDR
NO LATER THAN 11:59 P.M. CST NOVEMBER 15, 2016.**